

WASHINGTON STATE SENATE SECURITY SESSION JOB OPPORTUNITIES

***Position – Security Team Members for the
2017 Legislative Session (January 9th – April 23rd)***

The Washington State Senate Security Office is currently recruiting to fill multiple Session Security Team Member positions. Senate Security provides security and serves the senators, senate staff and the public. All positions are temporary session jobs which are exempt and may include shift work.

DUTIES AND RESPONSIBILITIES SENATE SECURITY TEAM MEMBER

Monitor all individuals, items, and activities in and around Senate buildings and spaces.

Perform emergency medical and rescue procedures if required including CPR, AED, First Aid and operate a Stryker Evacuation Chair (training provided by the Senate).

Conduct spot checks of all Senate buildings and offices ensuring that doors and windows are secure.

Provide assistance to Senators and staff as appropriate.

Work as a team member with all other security staff.

Be capable of standing for extended periods of time.

Perform all other duties pertinent to the office as assigned.

DESIRABLE KNOWLEDGE, SKILLS AND QUALIFICATION

Present a professional and helpful attitude while interacting with all staff and the public.

Have knowledge of rules, general procedures, customs and courtesies of the Washington State Senate.

General understanding of security and law enforcement procedures; techniques of maintaining order and general understanding of the duties of the Washington State Senate.

EMPLOYMENT SCHEDULE

Employment for this position will begin approximately January 5th, 2017 and is scheduled to end after the 2017 Regular Legislative Session on April 23rd or at a later date if special session should be called. *Mandatory employment training which includes operating a Stryker Evacuation Chair, CPR and First Aid is scheduled for December 5, 6, and 9, 2016.*

APPLICATION PROCESS

The deadline for receipt of application for this position is October 27th, 2016.

Applicants should submit: (1) a current resume describing in detail the applicant's experience and qualifications; and (2) a Washington State Senate Session Employment Applications which may be sent via traditional mail to:

Washington State Senate
Senate Security
PO Box 40482
Olympia Washington 98504-0482

Session Employment Application link

<http://leg.wa.gov/Senate/Administration/Pages/employmentapplication.aspx>

Electronic applications may be sent to Mike Burt at Burt.Mike@leg.wa.gov Phone contact: Mike Burt (360) 786-7572.

The Washington State Senate is an Equal Opportunity Employer